

# CARPENTERS' CRAFT COMPETITION 2023/24

## Window Frame with Pivot Sash



The Worshipful Company  
of Carpenters

SPONSORED BY



The Institute  
of Carpenters

### CONDITIONS, RULES AND ENTRY FORM

PLEASE REPLY TO COMPETITION MANAGER:

MR CHRIS HIGLEY FIOC  
35 THE BIRCHWOODS  
TILEHURST  
READING RG31 5UH

**NO MODELS ARE TO BE SENT TO THIS ADDRESS**

Tel.: 0118 942 9468; email: chrishigley379@gmail.com

### INSTRUCTIONS TO CANDIDATES

1. Fill in the Entry Form as applicable.
2. Obtain the signature of the Principal or Head of Department of your College.
3. Send the whole form as soon as completed, but no later than 31 March 2024, together with the appropriate fee, to the Competition Manager. If your accounts department needs to issue a Purchase Order number, please obtain and send this in with the entry forms to enable an invoice to be issued.

### QUALIFICATIONS FOR ENTRY

**Carpenters' Craft Competition** - Open to students of carpentry, joinery and shopfitting who are registered at a college or recognised training centre.

The Entry Form must be completed and forwarded by the candidate, together with the appropriate registration entry fee to the Competition Manager. Cheques are to be made payable to the "Institute of Carpenters". Payment may be made via BACS and if this method is used these payments will need to be made to coincide with submission of entry forms (see page 4).

The closing date for registering your entry to the competition is 31 March 2024. Late entries after this date will be accepted at the Competition Manager's discretion. All entries will be acknowledged by email. If written acknowledgement of entries is required, this must be requested at the time of entry.

Test pieces must be submitted securely and **separately** packed in suitable packaging with a return label in accordance with the return instructions below **by the end of May 2024, to the location advised by the Competition Manager** or they may miss the regional and national judging. Please follow these instructions.

Preliminary judging of entries will be undertaken in each relevant regional area of the Institute of Carpenters during June, with the national judging taking place on the first Saturday in July (subject to confirmation).

**General enquiries should, in the first instance, be addressed to the Competition Manager.**

## AWARDS

Winning entries of sufficient merit from each region will be forwarded by Regional Secretaries for National judging. The awards will be made as follows:

Awards made to two groups: **Under 20 years of age and 20 years and older** (age on 31 March 2024).

	National Awards	
	Student	College
First	£500	Trophy <i>To be retained by College</i>
Second	£200	Medal <i>To be retained by College</i>
Third	£100	Medal <i>To be retained by College</i>

	Regional Awards
	Student
First	£100
Second	£40

**Additional Awards may also be made at the judges' discretion:**

George Pysden Award  
Joinery Manager's Award

IOC Shield

## TEST PIECES

Drawings of the Test Pieces are attached. The candidate is to make and submit the Test Piece in accordance with the **Technical Instructions to Candidates**, which includes a detailed cutting and material list.

## PRELIMINARY JUDGING

Test Pieces entered for the competition must be forwarded to the address as advised by the Competition Manager for preliminary judging by end of May. The work must be securely packed in such a way as to allow repackaging for onward transfer to the national judging or return. Carriage is to be paid by the candidate and each test piece clearly labelled.

If, in their opinion, no piece is of a sufficiently high standard of craftsmanship, the judges reserve the right to withhold Awards and not to forward any piece from the preliminary adjudication for final judging at National level.

## NATIONAL JUDGING

The winning piece and runner-up in each competition group from each region, subject to the previous paragraph, may then be sent by the Regional Judges, for National judging. The cost of this carriage and all return carriage will be borne by the sponsors. The decision of the National Judges will be final and the right to make or withhold awards is reserved solely by them. Medals may be awarded in the event of exceptional work being submitted.

## MEMBERSHIP OF THE INSTITUTE OF CARPENTERS

All students are eligible for membership of the Institute of Carpenters, details of which can be obtained from your tutor or downloaded from the IOC website: [www.instituteofcarpenters.com](http://www.instituteofcarpenters.com). All National Prizewinners and those entrants receiving First Place at Regional Awards will receive free IOC Student Membership for one year.

## RETURN OF THE TEST PIECES

If entrants require test pieces to be returned after judging they must be submitted in suitable wooden packaging (framed and faced with ply), not exceeding overall dimensions of 600x900x100mm and with the name and return address clearly marked. If these instructions are not followed, the test pieces cannot be returned. Pieces from overseas cannot be returned. Whilst every reasonable care will be taken of the test pieces held for judging, the sponsors do not accept liability for loss or damage to pieces so held or during transit to and from judging centres. The Carpenters' Company and/or the Institute of Carpenters reserve the right to retain for display purposes the National winning models for a period of one year from the date of the award being made. Test pieces not received back by entrant, apart from prize winners, by 1 September 2024 should be reported to the Competition Manager.

# ENTRY FORM

I, \_\_\_\_\_

(Candidate's full name clearly written in BLOCK LETTERS). This information is used on all certificates and must be clear.

Address

---

---

---

Tel. No. \_\_\_\_\_ Email \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age (at 31/03) \_\_\_\_\_

I intend to submit the Test Piece to be judged in accordance with the rules governing the competition.

Please note, in accordance with GDPR policies, this personal data will be used to establish the category for entry and the processing of prizes. The names of the winning entries and runners up will be shown on our website and in Cutting Edge and any associated photos will be shown in Cutting Edge (the IOC's quarterly publication). We use your data to:

- keep you up to date with Carpenters' Craft Competition, IOC and regional news and other matters of mutual interest.

**Entry and Registration Fee:** £10.00 per individual. Colleges, Training Centres and other learning establishments may register up to ten students for the sum of £75, providing enrolment and payment is received no later than 31 January 2024

Signature of Candidate \_\_\_\_\_

To be signed by the Principal, Head of Department or Centre Manager:

I certify that the Test Piece to be submitted by the above-named student will be completed in accordance with the rules and conditions governing the Carpenters' Craft Competition and hereby request that the drawings of the Test Piece be forwarded to him/her.

Signed \_\_\_\_\_ Print Name \_\_\_\_\_

Date \_\_\_\_\_ Department \_\_\_\_\_

College

---

Address of College (including email and direct line tel. no.)

---

---

---

**Student's Employer's Name and Address (if applicable)**

---

---

---

---

Cheques should be made payable to "The Institute of Carpenters" and forwarded with this application form by 31 March 2024 to the Competition Manager, 35 The Birchwoods, Tilehurst, Reading, Berkshire, RG31 5UH.

Payment may also be made via BACS, Sort Code 30-96-18, Account No 00453097. It is essential that you use the payment reference: CCC/college name. Please advise the Competition Manager at time of entry if paying by BACs.

**PLEASE STATE HOW YOU HEARD ABOUT THE COMPETITION**

---

---

---

---

---

---

---

Colleges may photocopy this form in the event of multiple entries.

**FOR ANY QUERIES, PLEASE CONTACT THE COMPETITION MANAGER:**

MR CHRIS HIGLEY FIOC

TELEPHONE: 0118 942 9468  
Email: [chrishigley379@gmail.com](mailto:chrishigley379@gmail.com)